

# FACT SHEET

## Incoming Exchange Students



**2024-2025**

### Institution

**Universidad Pontificia Comillas**  
**FACULTAD DE CIENCIAS HUMANAS Y SOCIALES**  
 Dónde son la clases\_Where the classes take place  
<https://goo.gl/maps/ThDmrGacACF2>

### Contact Office

**Facultad de Ciencias Humanas y Sociales**  
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**COMILLAS**  
UNIVERSIDAD PONTIFICIA

CIHS

### GENERAL INFORMATION

<b>Foundation</b>	Comillas Pontifical University belongs to a network of more than 200 Jesuit universities in the world. More than 100 years old, the university strives to train not only the best professionals, but the best persons.
<b>Key Features</b>	Our university is ranked among the best in Spain in most of the programs it offers and features the Campus of International Excellence label for our aggregation with Deusto and Ramon Llull universities. Our quality has also been signaled by the European ranking U-Multirank We would like to highlight the value of living in a city like Madrid, one of the most important cities in Europe, the political and business center of Madrid, and with an unrivalled social and cultural life.
<b>Facts &amp; Figures</b>	Student enrollment: around 15.000 Faculty Staff: 1,450-1,500 (Full time staff from around 25 countries) Number of International Students: around 3000 (around 80 countries in total) 7 Faculties and 36 departments
<b>Campus Location</b>	The Humanities and Social Sciences campus is located 20 minutes from the city center. The university has its own commuter train station. The station is located on the C-4 line towards Alcobendas San Sebastián de los Reyes. Video Tour Comillas Campus <a href="https://youtu.be/VdMWd8dqjt0">https://youtu.be/VdMWd8dqjt0</a>
<b>VISA NON EU</b>	Students from non-European Union countries must be in possession of a visa before arriving in Spain. (More information: <a href="http://Servicios consulares (exteriores.gob.es)">Servicios consulares (exteriores.gob.es)</a> )
<b>24 Hour Emergency Telephone</b>	The University has a 24-hour Emergency Telephone that provides personalized attention to international students in case of emergency. <b>COMILLAS EMERGENCY TELEPHONE NUMBER 654 349 436</b>
<b>IMPORTANT LINKS</b>	<a href="https://www.citylifemadrid.com/">https://www.citylifemadrid.com/</a> ( Madrid Most popular international community and information portal- Public transport card, Opening a Spanish bank account, Sim card , Health insurance...) <a href="https://www.crtm.es/?!lang=en">https://www.crtm.es/?!lang=en</a> Public transport in Madrid

Importa

### ACADEMIC CALENDAR (subject to change)

	<b>Autumn Semester</b>	<b>Spring Semester</b>
<b>Arrival Date</b>	August 28th	January 8th
<b>Orientation</b>	<b>August 29<sup>th</sup> and 30<sup>th</sup></b> Further information regarding Orientation Session in each Faculty will be sent to the students by e-mail.	<b>January 9<sup>th</sup> and 10<sup>th</sup></b> Further information regarding Orientation Session in each Faculty will be sent to the students by e-mail.
<b>Spanish Placement Test – online before the student arrive</b>	June/July	November/December
<b>Course Registration</b>	Open – July (previous mail will be sent to the students)	November (previous mail will be sent to the students)
<b>Classes</b>	September 2 – December 5	January 13 – April 25
<b>Final Exams</b>	December 9 – December 20	April 28 – May 21
<b>Transcript Issuance</b>	<b>MID-FEBRUARY</b>	<b>LATE JUNE</b>
<b>Other Important Academic Information</b>	Resit period – all the students who fail a course either in first or second semester have the opportunity of retake an exam June 09- June 27	

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### APPLICATION PROCES

<b>Nomination deadline</b>	<b>First Semester:</b>	Fall Semester: May 1 <sup>st</sup> , 2024 (non-European Union students) June 1 <sup>st</sup> , 2024 (Erasmus students)
	<b>Second Semester:</b>	Spring Semester: October 1 <sup>st</sup> , 2024 (non-European Union students) November 1 <sup>st</sup> , 2024 (Erasmus students)
<b>Application Deadline</b>	<b>First Semester:</b>	Application online- As of April, the student will receive a usernumber and password.
		Phase I ( <i>personal data, photo, passport</i> ): April till May
		Phase II ( <i>course selection</i> ): Late July
	<b>Second Semester:</b>	Phase III ( <i>medical insurance</i> ): open till September 13 <sup>th</sup>
		Application online- As of October, the student will receive a usernumber and password.
		Phase I: ( <i>personal data, photo, passport</i> ) November 30 <sup>th</sup> Second semester
Phase II ( <i>course selection</i> ): Mid November		
Phase III( <i>medical insurance</i> ): till January 24 <sup>th</sup>		

### ACADEMIC PROGRAM GUIDE

<b>Areas of study:</b>	<ul style="list-style-type: none"> <li>• Global Communication</li> <li>• Criminology</li> <li>• International Relations</li> <li>• Translation and Interpretation</li> <li>• Philosophy</li> </ul>
<ul style="list-style-type: none"> <li>• Psychology</li> <li>• Social Work</li> <li>• Education</li> <li>• </li> </ul>	
Language of instruction: Spanish or English	

### FACULTY OF HUMANITIES AND SOCIAL SCIENCES

<b>Where can students find information or syllabus of the courses for each semester?</b>	<a href="#">Courses /DIPLOMA HUGO Courses /Syllabus</a>
<b>Can students enroll in courses of different departments or schools?</b>	Students can enroll in any course offered by the Faculty of Humanities and Social Sciences
<b>How many courses can students take per semester?</b>	There is no minimum required. Maximum: 30 ECTS, which is around 5-7 subjects
<b>SPANISH</b>	
<b>Do all of our students need to have a minimum knowledge of Spanish language?</b>	We recommend having at least 2 semesters of previous Spanish language instruction. Students who don't speak Spanish may take all the courses in English but it will be advisable to do "Spanish for foreign students"
<b>Course Spanish for foreign students</b>	The students who come from a non-Hispanic university will have the opportunity to do a Spanish test online. It is crucial to take the test in order to take the courses in spanish. All the students will receive an email with information on how to take the Spanish test online before they arrive in Spain. We have different levels. The course "Spanish for exchange students" is worth (6 ECTS).

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### GRADING SYSTEM

GRADING SYSTEM	Grade	Description
	Between 9-10	Excellent
	Between 7 – 8,99	Good
	Between 6-6,99	Satisfactory
	Between 5-5,99	Passing
	No presentado	Withdrawal
	Below 5	Failure

### ACCOMMODATION AND LIVING EXPENSES

Comillas does not have its own housing facilities. Although Humanities campus is about 35 -40 minutes from the city center we recommend that the students should live in Madrid City near a metro station or train station. Comillas has external providers that will help you to find it. You can find several options: residences, host families, rent an apartment or rent a room.

Housing 1 semester (4 months) - 1 year (10 months)	
<ul style="list-style-type: none"> <li>▪ <b>Lodgerin</b> <a href="http://www.lodgerin.com">www.lodgerin.com</a> E-mail: <a href="mailto:info@lodgerin.com">info@lodgerin.com</a></li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>Innfamily.com</b> <a href="http://www.innfamily.com">www.innfamily.com</a> E-mail: <a href="mailto:info@innfamily.com">info@innfamily.com</a></li> </ul>
<ul style="list-style-type: none"> <li>▪ <b>_MadridEasy</b> <a href="http://www.madrideasy.com">www.madrideasy.com</a> E-mail: <a href="mailto:info@madrideasy.com">info@madrideasy.com</a></li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>MICAMPUS Living</b> <a href="https://micampusresidencias.com">https://micampusresidencias.com</a> E-mail: <a href="mailto:oa@micampusliving.com">oa@micampusliving.com</a></li> </ul>
<ul style="list-style-type: none"> <li>▪ <b>Erasmusplay</b> <a href="https://erasmusplay.com/es/">https://erasmusplay.com/es/</a> E-mail: <a href="mailto:comunicacion@erasmus.play.com">comunicacion@erasmus.play.com</a></li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>Spotahome</b> <a href="http://www.spotahome.com">www.spotahome.com</a> E-mail: <a href="mailto:mariaordovas@spotahome.com">mariaordovas@spotahome.com</a></li> </ul>
<ul style="list-style-type: none"> <li>▪ <b>Aluni.Net</b> <a href="https://www.aluni.net/es/">https://www.aluni.net/es/</a> E-mail: <a href="mailto:instituciones@aluni.net">instituciones@aluni.net</a></li> </ul>	


<b>Other Expenses</b>	Meals: 250€ - 300€ per month/ Public Transportation: 20 € per month
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HEALTH CARE AND INSURANCE (Mandatory)	EU STUDENTS- must have at least European Health insurance card	NON EU STUDENTS - they must present a medical insurance policy.
	<p><b>Students from the European Union</b> and the European Economic Space (Norway, Iceland and Liechtenstein as well as Switzerland, must bring their European Health Card with them (information on: <a href="http://europa.eu">European Health Insurance Card - Employment, Social Affairs &amp; Inclusion - European Commission (europa.eu)</a>)</p>	<p><b>Students from non-European Union countries:</b> It is mandatory for international students who are not covered by the Spanish Social Security National Health Care System, bring an insurance policy from their home country which covers illness, hospitalization, accidents, civil liability, and repatriation for the entire length of time to be spent at the University.</p>

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### OTHER INFORMATION

<b>Airport -Taxi</b>	The price of a cab from Madrid-Barajas airport to the center of Madrid has a fixed cost of 30€ each way.
<b>Student Supporter</b>	Exchange students can sign up for a buddy program before arriving at Comillas. The supporter student is usually a Comillas student and they usually can get in touch before they arrive. International students can contact the tutor and the coordinator that are available to assist international students in any way they need. Students are also encouraged to interact with each other throughout the study abroad period and onwards.
<b>HUMANITIES AND SOCIAL SCIENCE NETWORKS FOR INTERNATIONAL STUDENTS</b>	 <p><b>INSTAGRAM:</b></p>
<b>UNITY</b>	<p>"UNITY" is a student volunteer organization runs various events for interaction of local and international students at Comillas.</p> <p>Facebook: <a href="https://www.facebook.com/1499869823636784/">https://www.facebook.com/1499869823636784/</a></p> <p>Instagram: <a href="https://www.instagram.com/unitycomillas/?hl=es">https://www.instagram.com/unitycomillas/?hl=es</a></p>
<b>Extracurricular Activities</b>	Cultural activities : <a href="https://www.comillas.edu/servicios/">https://www.comillas.edu/servicios/</a>
<b>MADRID</b>	<p><b>Madrid</b>, the capital of Spain, is a cosmopolitan city with more than four million inhabitants. It is the site of Spanish government and is the most important financial and cultural center in the country. The cultural, leisure and sports offering is rich and varied. It has countless theaters and museums, such as the “El Prado” National Museum, the Thyssen-Bornemisza Museum and the Queen Sofía Center for the Arts (<a href="https://www.turismomadrid.es/en/">https://www.turismomadrid.es/en/</a>).</p> <p><b>Arrival in Madrid:</b> The Adolfo Suárez Madrid-Barajas Airport is located some 12 kms away. There is access to the city by bus, metro or taxi.</p> <p><b>Transportation Network:</b> The “Metro” is the quickest way to reach any part of the city (<a href="https://www.metromadrid.es/en/">https://www.metromadrid.es/en/</a>), although Madrid also has a wide network of buses (<a href="https://www.emtmadrid.es/Home">https://www.emtmadrid.es/Home</a>).</p> <p><b>Climate:</b> Madrid has a continental Mediterranean climate. Winters are cold, with temperatures below 6° C, frost at night and occasional snow. Summers are hot with average temperatures around 24°C in July and August, with highs that sometimes exceed 35°C.</p> <p style="text-align: center;"><a href="#">What to visit in Madrid</a></p>